



ENTERTAINMENT SPECIAL EVENT APPLICATION

APPLICANT INFORMATION

Note: This Application is submitted to Travelers Insurance Company of Canada ("TICC") and St. Paul Fire and Marine Insurance Company ("SPFM"). In the event a policy of insurance is issued by TICC, any references to SPFM shall be inapplicable. In the event a policy is issued by SPFM, then (i) any references to TICC shall be inapplicable, and (ii) for purpose of the *Insurance Companies Act (Canada)*, this document is issued in the course of SPFM's insurance business in Canada.

Named of Applicant: _____
Address (including postal/zip code): _____
Telephone No.: _____ Fax No.: _____

THE EVENT

Event name: _____
Event description: _____
Event dates: From: _____ To: _____ Number of Days: _____
Event times: From: _____ To: _____ Number of Hours: _____
Coverage Term: From: _____ To: _____ Limit Desired: \$ _____
Venue/Facility name: _____ Capacity: _____
Venue/Facility address: _____
 Indoor Outdoor
Admissions/Attendance: Admissions per day: _____ Total all days: _____
Tickets printed: _____ # Tickets sold to date: _____
Seating:
 Permanent Bleachers Festival
 General Admission Reserved Other (Describe): _____

LIQUOR

Liquor liability is needed? Yes No
If "Yes", please advise types: Beer Wine Full Bar
What are the anticipated liquor receipts? _____
 Wristbands Used Local liquor laws governing sales to minors/intoxicated are followed

SECURITY

Name of outside security firm: _____

Outside firm - # of Guards:	_____
City Police - # of Officers:	_____
Venue of Employees - # of Guards:	_____

PROTECTION

First Aid: City Paramedics Venue Staff None
Fire Protection: Extinguishers Municipal Volunteer

PARKING

None Venue responsible Insured is responsible Patrolled by security

VENDORS/CONCESSIONAIRES

Attach a list of vendors and or concessionaire booths along with a sample copy of the contract required by the Applicant.

OUTDOOR EVENTS

Is facility fenced? Yes No

If "Yes", type: _____

Does the event end prior to sundown? Yes No

If "No", is there adequate lighting? Yes No

Are there any swimming pools, lakes or bodies of water? Yes No

Is swimming allowed? Yes No

Life guard on duty? Yes No

Is water hazard fenced? Yes No

Give details: _____

Evacuation/Egris plan arranged with civil authorities? Yes No

Overnight camping? Yes No

If "Yes", provide details, layout, security, etc.: _____

Adequate drinking water and portable toilets? Yes No

RESPONSIBILITY CHART

	N/A	Venue	Applicant	Promoter	Certs. Provided
Security					
Liquor					
First Aid					
Vendors					
Concessions					
Pyrotechnics					
Rides					
Live Animals					
Tents					
Bleachers					
Temporary Stage					
Temporary Lighting					
Stunts					

Has the same event been held before? Yes No

If "Yes", have there been any losses? Attach details. Yes No

Name of previous carrier: _____

REQUIRED ATTACHMENTS

- Copy of "rental agreement or venue contract" Copies of certificates if Applicant is responsible for security, rides, animals or pyrotechnics
- Copy of flyer, press release, advertising
- Facility diagram (outdoor events) List of required additional insured(s)

BROKER INFORMATION

Brokerage Name:	
Brokerage Address:	
Producer's Name:	
Telephone:	
Facsimile:	
E-mail:	

Producer Signature: _____ Date: _____

Applicant Signature: _____ Date: _____