



ADDITIONAL QUESTIONNAIRE PROFESSIONAL LIABILITY/ERRORS AND OMISSIONS

GRAPHIC DESIGNERS

1. Name of Applicant: _____
2. Does the Applicant use a written contract or agreement with each client? Yes No
 If yes: (a) does a lawyer review such contract or agreement with each client? Yes No
 (b) does the contract or agreement contain a limitation of liability clause in favour of the applicant? Yes No

3. Information about the Applicant's design projects completed in the last 12 months:

Type of Project	Income %	Client Industry Class	Income %
Newsletter	%	Retail	%
Flyers / Catalogues	%	Publishing	%
Logos / Corporate	%	Magazine	%
Promotional Design	%	Government	%
Computer-related Imagery	%	Education	%
Ads	%	Manufacturing	%
Annual Reports	%	Broadcasting	%
Packaging	%	Other (describe:)	%
	100%		100%

4. Does the Applicant provide any services other than Graphic Design, including printing and advertising? *If yes, please attach a full description.* Yes No
5. Does the Applicant provide design services to, or in, the medical or pharmaceutical fields? Yes No
6. Does the Applicant retain the rights to completed designs? Yes No
7. Does the Applicant represent competing clients? Yes No
8. Does the Applicant require client sign-off:
 (a) throughout different stages of a project? Yes No
 (b) on any requested changes to the project? Yes No
 (c) on galleys or proofs to obtain / verify client approval? Yes No

9. Please describe steps taken to prevent patent / copyright infringement: _____

SIGNED AND DATED this _____ day of _____

Signature